

Checklist End of Internship

Towards the end of your internship the following tasks have to be completed:

- Have page 3 from the Learning Agreement („after the mobility“) filled out and signed by your internship company and send it to nicole.springer@th-deg.de

IMPORTANT: the date of the signature has to be the last day of your internship or later

Link: [After the Mobility](#)

- Complete the EU-Survey (you will receive an invitation via email)
- Send an experience report to nicole.springer@th-deg.de (approx. 3-5 pages, photos can be included, see recommendations below)
- Complete 2nd OLS language assessment (you will receive an invitation via email)

In your **experience report** you can include the following topics:

1. Short presentation of your internship company
2. Application process
3. Preparation for the internship (language-wise, culturally, professionally etc.)
4. Search for accomodation (any recommendations?)
5. Content of your internship: please describe your tasks or projects you worked on. How were you supervised or mentored? How were the working conditions? Are there any particularly positive or negative experiences?
6. Qualifications and skills obtained during your internship, how are they relevant to your studies?
7. Miscellaneous
8. Conclusion

In case of any questions please contact nicole.springer@th-deg.de or international-office@th-deg.de.