

**Recognition of academic achievements from previous studies / other achievements for the degree programme:**

Surname, given name: \_\_\_\_\_ Student no.: \_\_\_\_\_

Name of university / institute where this achievement was obtained:

Module/course name of the achievement to be recognised:

**German:** \_\_\_\_\_

**English:** \_\_\_\_\_

Achievement assessed as follows:

SWS: \_\_\_\_\_ ECTS: \_\_\_\_\_ Other: \_\_\_\_\_

**Enclosed documentation: (No recognition possible without documentation!)**

- Copy of the course assessment (transcript of records)
- Documentation of the scope of work (SWS/ ECTS)
- Overview of the content of the lecture to be recognised (e.g. module handbook)
- other: \_\_\_\_\_

The course indicated above is recognised as (name of course at DIT (German & English)):

- Compulsory language course
- Elective (AWP) course
- voluntary extra credit

I hereby confirm that the previously obtained achievement has not yet been recognised and/or requested for this or any other course.

Date: \_\_\_\_\_ Signature of student: \_\_\_\_\_

Scope of the achievement fulfilled:  yes  no

Content of the achievement fulfilled:  yes  no

grade: \_\_\_\_\_ recognised  recognised without grade

not recognised. Reasons: \_\_\_\_\_

**The documents were checked for completeness.**

Date: \_\_\_\_\_ Signature of person responsible: \_\_\_\_\_

Date: \_\_\_\_\_ Signature of chairperson: \_\_\_\_\_  
of the Examination Committee (PK)

- (1) According to the framework examination regulations, credits cannot be awarded for a module/course that has already been completed!
- (2) Requests for recognition must be submitted not later than by the end of the lecture period of the semester of enrolment or of change of degree programme (APO Section 4)
- (3) For achievements gained abroad, please use the [application for recognition of subjects during studies abroad](#)
- (4) Note: This form may only be completed by the student using a PC!

to be completed by the student

to be completed by the Language & Electives Centre

PK