

**Recognition<sup>1,2</sup> of credits from previous studies or  
from an already completed semester abroad**

- Bachelor International Management -

To be filled out by the student

Last name:  Enrolment-no:   
 First name:  Semester:

Course name from previous studies or semester abroad:

Exam grade<sup>4</sup>:  SWS:  ECTS:

is to be recognized as:

Course no.:  according to StPrO:   
 SWS:  ECTS:

- The following documents are attached:
- Overview of the content of the lecture to be recognized
  - Proof of the amount of weekly hours per semester and/or ECTS
  - Proof of grades<sup>3</sup>
  - Proof of grade conversion i.e. suggestion for grade conversion

I confirm that the results achieved elsewhere have not been nor will be recognized for any other course.

Date: \_\_\_\_\_ **student signature:** \_\_\_\_\_

To be filled out by the lecturer

**Responsible Lecturer:**

Content comparable and course recognized:  
 yes, with grade   no  yes, if the following requirements will be fulfilled:

Date: \_\_\_\_\_ signature by the Lecturer: \_\_\_\_\_

PK

Date: \_\_\_\_\_ signature by the Head of the Examination Board: \_\_\_\_\_

<sup>1</sup> The lecturer responsible for the recognition is the lecturer who is teaching the course that should be recognized during the semester of the recognition or the lecturer who has last taught this course.  
<sup>2</sup> In general a recognition is only possible if no assessment has been taken place for this course.  
<sup>3</sup> After staying abroad in case a Learning Agreement has been accepted, it is sufficient to submit the proof of grades to the Study Centre.  
<sup>4</sup> If a different grading system exists abroad, please attach a grading conversion table or other notes on grading conversion.