CONTACT

IT-Support

- For any problems relating to the IT facilities our IT support team will be happy to help you.

- E-mail: it-support@th-deg.de

- Personally:
  Monday - Friday
  from 1 to 2 p.m.
  in room E 102 at the Campus Deggendorf
  or in room 0.17/Copy room at the European Campus
  (during lecture period)

FURTHER ONLINE SERVICES

- Printing
- E-Mail System / Webmail
- Nextcloud
- iLearn
- Intranet
- IT-Support
- Microsoft Imagine registration (Microsoft software)
- Free Office 365 subscription for students via Microsoft portal
- Primuss Portal (enrollment certificate, exams, grades)
- Changing Passwords
- Internship management
- Sign in for exams in the Primuss-Portal
- MoM (write e-mails to student mailing lists)
- VPN
- Eduroam
- @BayernWlan

Deggendorf Institute of Technology
Dieter-Görlitz-Platz 1
94469 Deggendorf
Tel.: 0991 3615-0
Fax: 0991 3615-297
info@th-deg.de
www.th-deg.de

Stand: 04/2019

www.facebook.com/HochschuleDeggendorf
1. User name
   - User name consists of:
     - 1st letter of first name (lowercase letter)
     - 1st letter of family name (lowercase letter)
     - day of birth (2 digits)
     - last 3 figures of the matriculation no.
   Example:
   Hans Muster (Matr. no. 00123456), born 05.12.1975 => hm05456

2. Password
   - The standard password consists of:
     - 1st letter of first name (lowercase letter)
     - Matr. no. (without leading zeros)
     - hyphen (-)
     - 1st letter of family name (lowercase letter)
     - year of birth (4 digits)
   Example:
   Hans Muster (Matr. no. 00123456), born 1975, => h123456-m1975

Please note: Your matriculation number can be found on your admission certificate and is different to your application number.

   - Changing your password: To change your password please see: https://idm.th-deg.de (access only on campus or via VPN)

3. After registration
   - Important drive letters:
     - I: your own home drive (5 GB)
     - V: central drive (hub)

4. Email address
   - Your email address: firstname.lastname@stud.th-deg.de
   - Note: In case of similar names, the e-mail address will be extended by a consecutive number: firstname.lastname2@stud.th-deg.de
   - Your e-mail password: see point 2
   - Visit https://idm.th-deg.de (access only on campus or via VPN) if unclear what your e-mail address looks like

5. Student e-mail distribution lists
   Sending of e-mails to student distribution lists is only possible via the MoM web application: https://mom.th-deg.de (access only on campus or via VPN)

6. Public Distribution Lists
   - To receive further information by e-mail (News, events, etc.), you can subscribe to the according public distribution lists at https://idm.th-deg.de in the menu item „Public distribution lists“

7. Important Internet addresses
   - The University website: https://www.th-deg.de
   - Access to the e-mail system: https://webmail.th-deg.de
   - Intranet: https://intranet.th-deg.de/en
   - E-Learning https://ilearn.th-deg.de
   - Cloud-Storage https://nextcloud.th-deg.de

8. Printing and photocopying
   In order to be able to print or copy you first have to register the student card at a copier with a card reader once. Then you can charge your credit at the terminal next to the copyshop (Room C 012).
   Further information can be found in the intranet at: https://intranet.th-deg.de/en/rz/drucken
   - Connect a printer: Windows Explorer -> enter in address bar -> \print (return) -> add selected printer by double clicking.
   - Please refer directly to the staff in the copyshop if any problems (missing paper, paper jam, damages, and so on) occur: Room C 012, Tel. 0991/3615-362

9. Introductory sessions
   - Many faculties organise an IT introductory session at the beginning of the 1st semester. You will receive more information from your faculty.

10. Certificate of Enrollment
    - Open the Primuss-portal in your browser: https://www.primuss.de/portal-thd (Login with your user name; see point 1)
    - Click on „My Study“.
    - Click on „Continue with Notifications“.
    - Select the required form of enrolment certificate. A PDF-file will be created which can be printed or saved and sent by email.

11. Access to Network
    - WLAN „eduroam“, for details see Intranet: https://intranet.th-deg.de/en/rz/wlan/eduroam
    - WLAN „@BayernWlan“
    - VPN access via the WLAN „campus-vpn“ or externally, for details see Intranet: https://intranet.th-deg.de/en/rz/vpn

12. Offers
    - Microsoft Azure Dev Tools for Teaching (e.g. Windows 10)
    - Microsoft Office 365 ProPlus
    - Sophos Antivirus
    - campusAuction (auction system)
    - Pinboard (small advertisements)
    - Survey systems (LimeSurvey, THDoodle)
    Further information: https://intranet.th-deg.de/en/angebote